



WEST CHESTER AREA SCHOOL DISTRICT
Education Committee Meeting
 January 9, 2023
 7:00 p.m.
 Spellman Education Center/Livestream

AGENDA

•	Public Comment	
★	Approval of November 14, 2022 Combined Education and Pupil Services Committee Meeting Minutes	K Shaw
★	2023-24 Curriculum Updates Presentation and Approval	K Barnello/ R Eberly
★	Approval of Resolution – Required 15-1502(a) of the Public School Code – Designated Local Holidays - 2023-2024 WCASD Calendar	S Missett
•	Seal of Biliteracy	K Barnello
•	High School Scheduling Update	K Reynolds

★ Committee Voting Item

Public Comment Protocol

- Residents wishing to make public comment on agenda items must register prior to the start of the meeting.
- Public comments on agenda items will be taken at the beginning of the meeting prior to voting.
- Policy 903: Public Participation in Board Meetings governs public comment.
- The committee chair or designee will call residents in the order in which they signed in.
- A three-minute timer will be projected on the screen and will start after the speaker gives their name and township/borough.

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**WEST CHESTER AREA SCHOOL DISTRICT
Education Committee**

**November 14, 2022
Spellman Education Center Board Room
Start: 6:38 pm – Finish: 8:25 pm**

Attending Committee Members:

Kate Shaw (Edu. Chair) Joyce Chester Daryl Durnell Laura Detre

Other Board Members:

Gary Bevilacqua Karen Fleming Karen Herrmann Sue Tiernan Stacey Whomsley

Administration:

Robert Sokolowski Kalia Reynolds Wayne Birster Melissa Kleiman Una Martin
 Sara Missett John Scully Jeff Ulmer Michael Wagman

Public Comment:

Name	Agenda Item
Jeannine Hiester	Equity
Amy Ficarra	Health & Safety Plan
Judi Di Fonzo	Health & Safety Plan
Melissa Bennett	Equity

Items on Agenda:

- Approval of October 10, 2022 Combined Education and Pupil Services Committee Meeting Minutes
- Collegium Progress Update
- Approval of 2023-24 Board Calendar, First Reading
- RFP for After-School Programming
- Equity Update
- Health & Safety Plan Review

Education Committee Actions/Outcomes to be placed on November 28, 2022 Board Agenda for Approval:

Agenda Item	Vote
Approval of October 10, 2022 Combined Education and Pupil Services Committee Meeting Minutes	4-0
Approval of 2023-24 Board Calendar, First Reading	4-0

November Education Committee Consent Agenda Items:

Approval to establish:

- Henderson HS – Class of 2002 Book Scholarship
- Henderson HS – South Asian Student Association
- Henderson HS – Women in Business Henderson HS - E Sports

Approval to terminate:

- Henderson HS – F.B.L.A. Henderson

Approval of the following Study/Excursion trip(s):

- East High School Model UN Club – Washington, DC, 2/16-2/19/2023
- Henderson High School Model UN – Philadelphia, PA, 1/26-1/29/2023
- Rustin, Henderson, and East High Schools German Club – Berlin, Germany, 6/22-7/1/2023
- Rustin High School Marching Band – Oahu, Hawaii, 12/4-12/11/2022
- Rustin, Henderson, and East High Schools French – Quebec City, Canada, 6/26-6/30/2023
- Henderson High School Music Department – Boston, MA, 3/30-4/2/2023
- Rustin High School Girls Cross Country PIAA Championship – Hershey, PA, 11/4-11/5/2022
- Henderson High School Boys Cross Country PIAA Championship – Hershey, PA, 11/4-11/5/2022
- East High School Boys Cross Country PIAA Championship – Hershey, PA, 11/4-11/5/2022
- Henderson High School X-Caliber – Wilks, PA, 12/16-12/17/2022

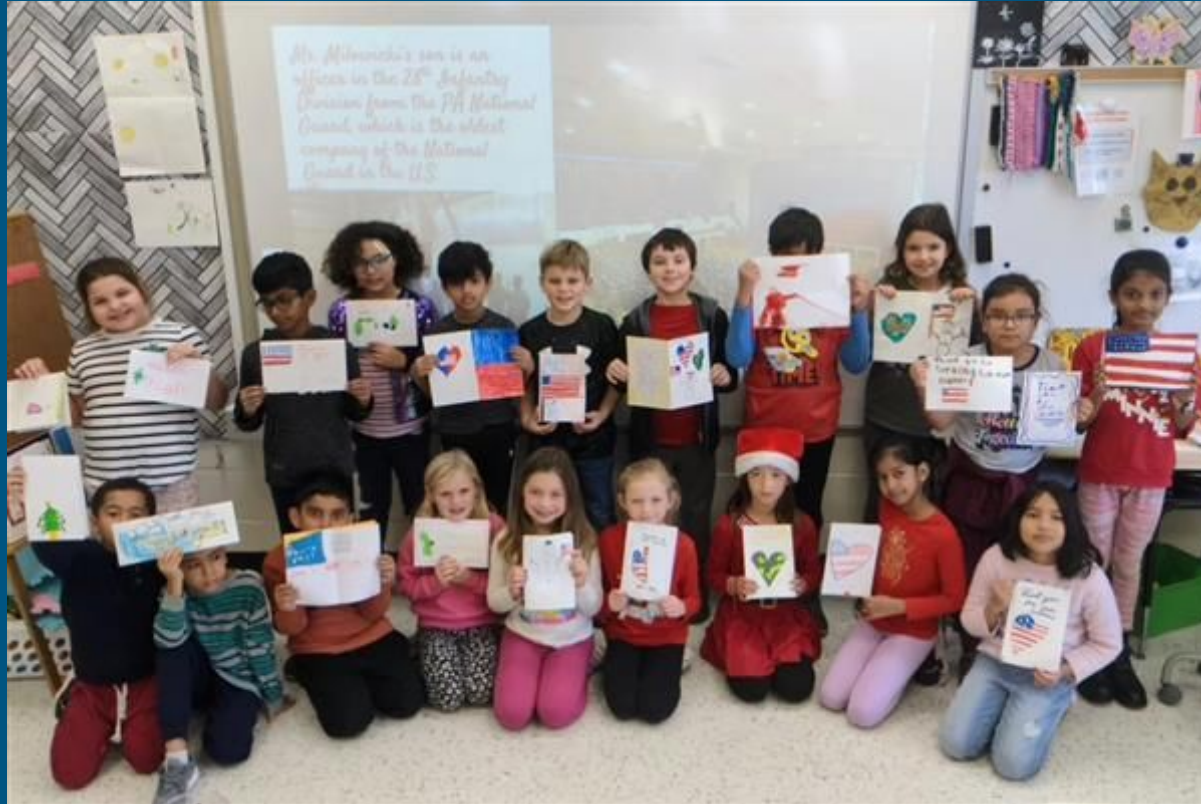
Approval of the following Revised Policy, 2nd Reading

- Policy 913– Nonschool Organizations/Groups/Individuals
- Policy 913.2 – Dissemination by Nonschool Organizations, Groups or Individuals (formerly known as Distribution or Posting of Nonschool Organizations, Groups or Individuals)

Items to be discussed at a later date: None

Curriculum Proposals & Updates

Elementary



Curriculum Proposals - Highlights

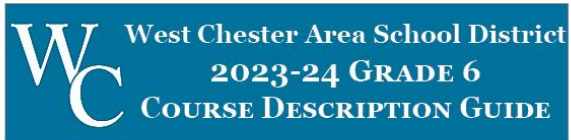
- ❖ Social Studies - 4th and 5th Grades - ~\$265K
 - Board originally approved a curriculum proposal in the 21-22 Budget
 - Postponed due to COVID & Illustrative Math implementation
- ❖ Updated/New Standards: STEELS (Science, Technology & Engineering, Environmental Literacy & Sustainability)
 - Goes into effect July 1, 2025 (25-26 school year)
- ❖ Classroom Music - ~\$88K



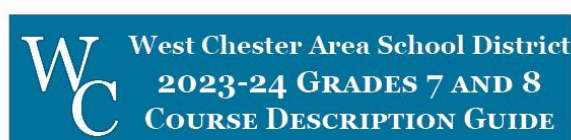
Secondary



Middle School Course Selection Guides



The mission of the West Chester Area School District is "to educate and inspire our students to achieve their personal best."



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Middle School 101 Information Night - Wednesday, February 22, 2023
5th Grade Parent Meetings - Wednesday, May 3, 2023

Fugett Middle School
Office: 484-266-2900

Peirce Middle School
Office: 484-266-2500

Stetson Middle School
Office: 484-266-2700

Middle School 101 Information Night - Wednesday, February 22, 2023

Fugett Middle School
Office: 484-266-2900

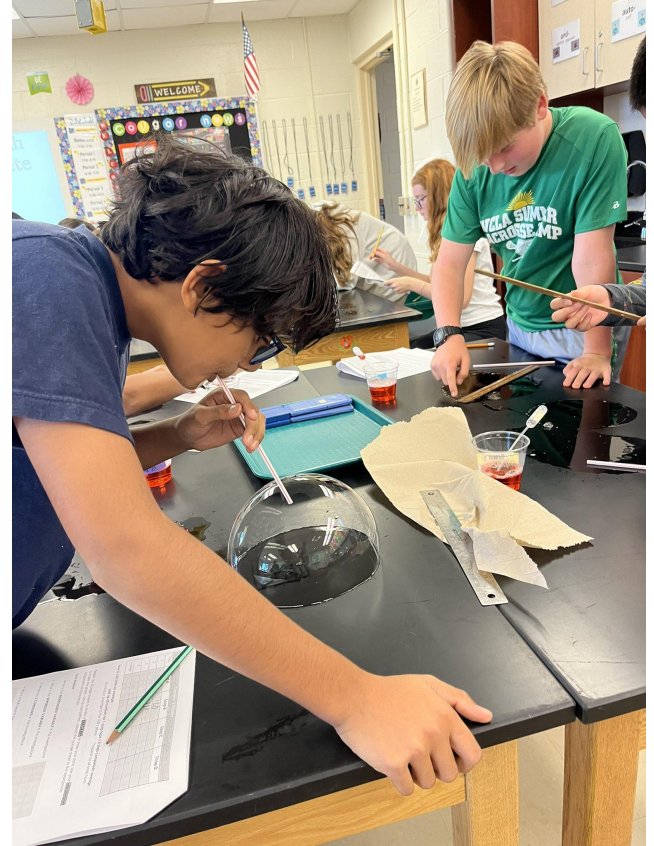
Peirce Middle School
Office: 484-266-2500

Stetson Middle School
Office: 484-266-2700



Middle School Course Highlights

- ❖ 6th Grade Reading & Language Arts Levels
 - 6th Grade Reading and Language Arts will be grouped heterogeneously starting in the 23-24 school year.
- ❖ 6th Grade Science
 - A few topics will shift from 6th to 8th grade to provide more time for in-depth investigations and phenomenon-based learning.



High School Course Selection Guide



West Chester Area School District
High School Course
Selection Guide 2023-2024

Course Selection Parent Kick-Off
January 26, 2023



High School Course Highlights

❖ English

- Elimination of English 11 CCP/Language & English 12 Full Year CCP

❖ Science High School Electives

- Physics Electives of Thermodynamics & Optics and Electronics & Acoustics combined into 1 course titled “Physics Principles of Engineering”
- All electives changed from a blended offering (2 double periods, 1 single period, 1 asynchronous) to 6 periods in a 5-day cycle to alleviate schedule conflicts and reduce the number of study halls
- Elective courses will now be offered every year instead of on a rotating basis (*Dual enrollment courses will still alternate years)

❖ Social Studies

- AP Economics will be made available to 10th grade students.
- AP Human Geography will be offered now as a 9th grade social studies credit, as well as an elective option.

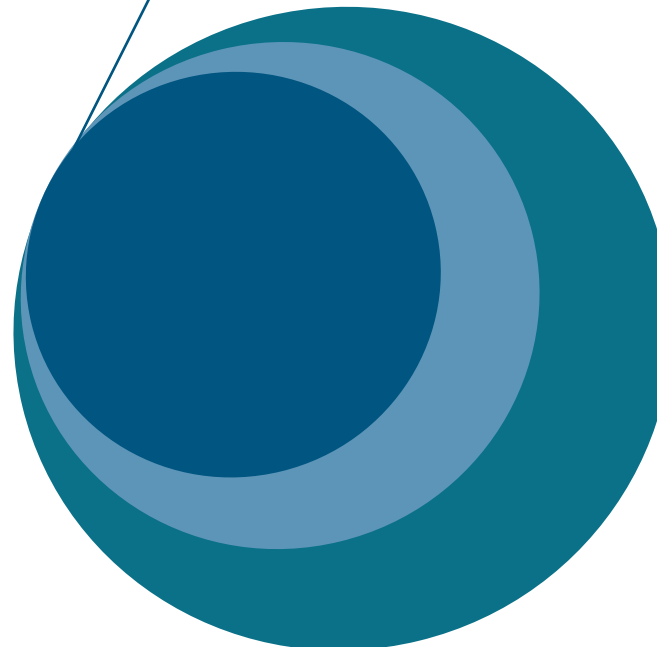
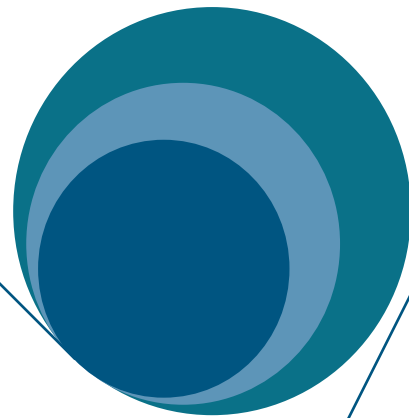


Curriculum Proposals - Highlights

- ❖ STEELS (Science, Technology & Engineering, Environmental Literacy & Sustainability) Standards will be a continued focus for Dr. Dina Dormer and her departments of Science (~\$90K) and Technology Education (~\$59K).
- ❖ The Teaching & Learning Department will collaborate with teachers across a variety of departments to update our Core Instructional Materials.



WC



West Chester Area School District

Curriculum Proposal: 23-24 School Year

01/05/2023

West Chester Area School District
Curriculum Proposal 2023-2024 School Year

Department	Elementary	Secondary	Budgeted Amount
Art	\$8,800.00	\$11,500.00	\$20,300.00
Business Education/ Computer Science		\$0.00	\$0.00
English Language Development	\$0.00		\$0.00
Cyber			\$0.00
English Language Arts	\$158,000.00	\$144,000.00	\$302,000.00
Reading	\$11,500.00	\$10,000.00	\$21,500.00
World Languages		\$9,000.00	\$9,000.00
Family & Consumer Science		\$18,000.00	\$18,000.00
Technology Education		\$59,000.00	\$59,000.00
Library	\$0.00		\$0.00
Audiovisual		\$0.00	\$0.00
Mathematics	\$0.00	\$243,000.00	\$243,000.00
Music	\$87,700.00	\$0.00	\$87,700.00
Health & Physical Education	\$0.00	\$11,000.00	\$11,000.00
Science	\$120,000.00	\$89,500.00	\$209,500.00
Social Studies	\$265,000.00	\$74,800.00	\$339,800.00
Flexible Seating	\$0.00	\$0.00	\$0.00
Total	\$651,000.00	\$669,800.00	\$1,320,800.00

WEST CHESTER AREA SCHOOL DISTRICT
Curriculum Department Budget 2023 - 2024

ART

Elementary

Budget Code: 1-1110-000-10-01-951

Acct. Num. (Budget Items):	Title	Amount	Impact on Integrity of Program if Not Purchase (Justification)
123	Extra Assignment Prof	\$2,500.00	Professional Development to revise K-5 Art Curriculum that was last revised in 2003
315	Purch. Prof. Teacher Subs	\$4,800.00	Sub coverage for curriculum writing during the school year
329	Prof Ed Srvs - Other	\$1,500.00	Consultant fees to review and assess curriculum
610	General Supplies	\$0.00	
640	Books and Periodicals	\$0.00	
650	Supplies & Fees - Tech Rel	\$0.00	
758	Equip - Tech (>1k)	\$0.00	

Total Amount **\$8,800.00**

Secondary

Budget Code: 1-1110-000-20-01-951

Acct. Num. (Budget Items):	Title	Amount	Impact on Integrity of Program if Not Purchase (Justification)
123	Extra Assignment Prof	\$5,400.00	Professional development sessions to integrate Cricut designs into current studio classes
324	Prof. ed. srvs. empl train.	\$0.00	
610	General Supplies	\$2,400.00	Cricut vinyl and tools; Table/ Cart; Storage
640	Books and Periodicals	\$0.00	
650	Supplies & Fees - Tech Rel	\$3,700.00	Cricut 3 machines & Design Space Software
758	Equip - TEch (>1k)	\$0.00	

Total Amount **\$11,500.00**

Grand Total for Art: **\$20,300.00**

ENGLISH LANGUAGE DEVELOPMENT

Budget Code: 1-1110-000-00-02-951

Acct. Num. (Budget Items):	Title	Amount	Impact on Integrity of Program if Not Purchase (Justification)
315	Purch prof teacher subs	\$0.00	
324	Prof. ed. srvs. empl train.	\$0.00	
640	Books & periodicals	\$0.00	
650	Supplies & fees- tech rel	\$0.00	

Total Amount **\$0.00**

ENGLISH LANGUAGE ARTS

Elementary

Budget Code: 1-1110-000-10-06-951

Acct. Num. (Budget Items):	Title	Amount	Impact on Integrity of Program if Not Purchase (Justification)
123	Extra Assignment	\$3,000.00	Blue Cards for Science of Reading Curricular Work
315	Purch. Prof. Teacher Subs	\$2,000.00	Science of Reading related work sessions
324	Prof. ed. srvs. empl train.	\$3,000.00	ELA Guest Speaker- Science of Reading
640	Books and Periodicals	\$85,000.00	Geodes Classroom Kits for Levels K,1,2 for each building; Decodable Texts
Total Amount		\$158,000.00	

Secondary

Budget Code: 1-1110-000-20-06-951

Acct. Num. (Budget Items):	Title	Amount	Impact on Integrity of Program if Not Purchase (Justification)
123	Extra Assignment	\$58,000.00	Core instructional materials committee review, preview of texts to be considered for next round, continued curriculum revision and common assessment development, summer work with consultant
315	Purchased Serv. Prof Subs.	\$10,000.00	Common Assessment development and work with consultants
323	Prof. Ed. Svcs Other	\$7,000.00	Consultant fees to review and assess writing curriculum.
324	Prof. ed. srvs. empl train.	\$0.00	
550	Printing and Binding	\$0.00	
581	Travel - Prof. Development	\$0.00	
610	General Supplies	\$0.00	
640	Books and Periodicals	\$69,000.00	Purchase of books for committee work, texts approved by committee for each building, additional texts for third round of preview
650	Supplies & Fees - Tech Rel	\$0.00	
Total Amount		\$144,000.00	
Grand Total		\$302,000.00	

READING

Elementary

Budget Code: 1-1110-000-10-06A 951

Acct. Num. (Budget Items):	Title	Amount	Impact on Integrity of Program if Not Purchase (Justification)
123	Extra assign prof	\$2,000.00	Blue Cards for SoR Professional Development
315	Purch prof teacher subs	\$4,000.00	Coverage during LETRS Trainings and corresponding Curricular Work
322	Prof. Ed. Svcs. IU'S	\$3,000.00	LETRS- 3rd Edition Training and Implementation Sessions
324	Prof. ed. srvs. empl train.	\$0.00	
640	Books & Periodicals	\$1,500.00	Yearly Book Club and Recommended Titles
650	Supplies & fees- tech rel	\$1,000.00	Heggerty Online Access
Total Amount		\$11,500.00	

Secondary

Budget Code: 1-1110-000-20-06A 951

Acct. Num. (Budget Items):	Title	Amount	Impact on Integrity of Program if Not Purchase (Justification)
123	Extra assign prof	\$2,000.00	Blue Card for Reading Plus and RTII Reading Development
315	Purch prof teacher subs	\$4,000.00	Coverage for curriculum development Reading Plus and RTII Reading
640	Books & periodicals	\$4,000.00	Texts to support curricular needs
Total Amount		\$10,000.00	

Grand Total

\$21,500.00

WORLD LANGUAGE

Secondary

Budget Code: 1-1110-000-20-07-951

Acct. Num. (Budget Items):	Title	Amount	Impact on Integrity of Program if Not Purchase (Justification)
123	Extra Assignment Prof	\$8,000.00	160 hours of Seal of Biliteracy Test Proctoring (NOT SURE IF THIS IS 951 or 963)
315	Purchased Serv. Professional Subs.	\$0.00	
324	Prof. ed. srvs. empl train.	\$1,000.00	Professional Development related to Seal of Biliteracy for ELD DDL, WL DDL and WL Dept Chairs - 4 hours per person
640	Books and Periodicals	\$0.00	
650	Supplies & Fees - Tech Rel	\$0.00	
Total Amount		\$9,000.00	

FAMILY CONSUMER SCIENCE

Budget Code: 1-1340-000-20-12-951

Acct. Num. (Budget Items):	Title	Amount	Impact on Integrity of Program if Not Purchase (Justification)
123	Extra Assignment Prof	\$2,500.00	PD for curriculum revision of teen impact (MS), food prep, and child development courses.
315	Purch prof teacher subs	\$5,000.00	Substitute coverage for curriculum revision of teen impact, food prep, and child development courses.
610	General Supplies	\$10,500.00	New materials and supplies for Teen Impact, food prep, and child development curriculum revision
Total Amount		\$18,000.00	

TECHNOLOGY EDUCATION

Secondary

Budget Code: 1-1350-000-20-13-951

Acct. Num. (Budget Items):	Title	Amount	Impact on Integrity of Program if Not Purchase (Justification)
123	Extra Assign. Prof.	\$3,000.00	Professional time at the middle and high school levels for implementation of technology and curriculum revisions to meet new PA STEELS standards.
315	Purch. Prof. Substitutes	\$12,000.00	Substitutes to allow teachers to participate in curriculum revisions and updates to meet new PA STEELS standards.
322	Prof. Ed. Srvs. IUs	\$3,000.00	Training in new PA STEELS standards.
580		\$0.00	
581	Travel - Prof. development	\$6,000.00	Travel expenses for PD related to new STEELS standards.
610	General Supplies	\$5,000.00	Materials and supplies to support continued development of middle school and high school technology and engineering education to meet new PA STEELS standards
650	Supplies & Fees - Tech Rel	\$1,000.00	Teacher licenses for Illustrator Master Class and AutoCAD Master Class software for digital fabrication and integration with 3-D printers and laser engravers.
752	Cap Equip - Orig. or Add	\$27,000.00	CNC Routers - 1 for each middle school. Item cost is approximately \$9000. Add more modern machines to curriculum & align with HS curriculum and new PA STEELS standards.
Total Amount		\$59,000.00	

MATH

Elementary

Budget Code: 1-1110-000-10-15-951

Acct. Num. (Budget Items):	Title	Amount	Impact on Integrity of Program if Not Purchase (Justification)
123	Extra Assignment	\$0.00	
315	Purchased Serv. Professional Subs.	\$0.00	
324	Prof. ed. srvs. empl train.	\$0.00	
610	General Supplies	\$0.00	
640	Books and Periodicals	\$0.00	
650	Supplies & Fees - Tech Rel	\$0.00	

Total Amount **\$0.00**

Secondary

Budget Code: 1-1110-000-20-15-951

Acct. Num. (Budget Items):	Title	Amount	Impact on Integrity of Program if Not Purchase (Justification)
123	Extra Assignment	\$4,000.00	PD to support new resources for Precalculus (all levels), Calculus Honors, Statistics Honors, & Intro. to Statistics
315	Purchased Serv. Professional Subs.	\$8,000.00	Substitutes for teachers to participate in PD
324	Prof. ed. srvs. empl train.	\$0.00	
640	Books and Periodicals	\$225,000.00	Books and online access for Precalculus (all levels), Calculus Honors and Statistics Honors/Intro. to Statistics courses to support curriculum revisions.
650	Supplies & Fees - Tech Rel	\$6,000.00	Support for mathematics-IXL access for grade 6 (additional cost to existing ELA subscriptions).

Total Amount **\$243,000.00**

Grand Total **\$243,000.00**

MUSIC

Elementary

Budget Code: 1-1110-000-10-16 951

Acct. Num. (Budget Items):	Title	Amount	Impact on Integrity of Program if Not Purchase (Justification)
123	Extra assign prof	\$5,700.00	Professional Development to revise K-5 Music Curriculum that was last revised in 2003; Work sessions to integrate global drumming into revised curriculum
315	Purch. Prof. Teacher Subs	\$4,800.00	Sub coverage for curriculum writing during the school year
324	Prof. ed. srvs. empl train.	\$0.00	0
329	Prof Ed Srvs - Other	\$5,000.00	Consultant fees to review and assess curriculum; World Drumming Clinician
610	General supplies	\$70,000.00	World Drumming sets for 10 classrooms
640	Books & periodicals	\$0.00	0
650	Supplies & fees- tech rel	\$2,200.00	Online Subscription to EECM Supplemental Resources

Total Amount **\$87,700.00**

Secondary

Budget Code: 1-1110-000-20-16-951

Acct. Num. (Budget Items):	Title	Amount	Impact on Integrity of Program if Not Purchase (Justification)
123	Extra assign prof	\$0.00	
324	Prof. ed. srvs. empl train.	\$0.00	
610	General supplies	\$0.00	
640	Books & periodicals	\$0.00	
650	Supplies & fees- tech rel	\$0.00	
758	Capital Tech Software (>\$1000)	\$0.00	
762	Capital Equip - Replace (>\$5000)	\$0.00	

Total Amount **\$0.00**

Grand Total **\$87,700.00**

HEALTH & PHYSICAL EDUCATION

Secondary

Budget Code: 01-1110-000-20-17 951

Acct. Num. (Budget Items):	Title	Amount	Impact on Integrity of Program if Not Purchase (Justification)
315	Purch Prof Teacher Subs	\$8,000.00	Subs for curriculum work during the school year to create two new Health courses (Curriculum Proposal in Fall 2023). 4 teachers x 4 days x \$250 (sub) x 2 courses
324	Prof. ed. srvs. empl train.	\$3,000.00	Training for 8 teachers on curriculum and assessment writing/building

Total Amount **\$11,000.00**

Grand Total for Health & PE **\$11,000.00**

SCIENCE

Elementary

Budget Code: 01-1110-000-10-19 951

Acct. Num. (Budget Items):	Title	Amount	Impact on Integrity of Program if Not Purchase (Justification)
123	Extra assign prof	\$2,500.00	PD for new grade 2 kit implementation
315	Purch prof teacher subs	\$2,500.00	PD for new grade 2 kit implementation
513	0	\$0.00	0
610	General Supplies	\$115,000.00	New science kits for grade 2
Total Amount		\$120,000.00	

Secondary

Budget Code: 1-1110-000-20-19 951

Acct. Num. (Budget Items):	Title	Amount	Impact on Integrity of Program if Not Purchase (Justification)
123	Extra assign prof	\$4,000.00	Curriculum work for prepare for implementation of the new PA STEELS standards. Teams from 6th grade, Biology, and Chemistry.
315	Purch prof teacher subs	\$14,500.00	Substitutes for 6 days and 4 teachers per grade level or course throughout the year to work on curriculum revisions to meet the new PA standards.
322	Prof. Ed. Srvs. IUs	\$3,000.00	Training in new STEELS standards from the CCIU.
324	Prof. Ed. Srvs. Training & development	\$2,000.00	PD for new STEELS standards.
581	Travel - Prof. development	\$6,000.00	Travel for PD related to new STEELS standards.
640	Books & Periodicals	\$60,000.00	Updated textbooks for AP Physics C, AP Biology, and AP Chemistry. The College Board mandates that AP science textbooks have a copyright date within 10 years. Our current texts have copyright of 2013 for Physics and 2014 for Biology and Chemistry.
Total Amount		\$89,500.00	

Grand Total **\$209,500.00**

SOCIAL STUDIES

Elementary

Budget Code: 1-1110-000-10-20-951

Acct. Num. (Budget Items):	Title	Amount	Impact on Integrity of Program if Not Purchase (Justification)
123	Extra assign prof	\$5,400.00	Summer Blue Card Hours to work together to continue building the two proposed (next Fall) courses.
324	Prof. ed. srvs. empl train.	\$0.00	
Total Amount		\$265,000.00	

Secondary**Budget Code: 1-1110-000-20-20-951**

Acct. Num. (Budget Items):	Title	Amount	Impact on Integrity of Program if Not Purchase (Justification)
123	Extra assign prof	\$9,600.00	Summer sessions to revise the AP Psych, AP Gov, 11th Gr USH, and 12th Grade Gov Courses
315	Purch Prof Teacher Subs	\$19,200.00	Subs for curriculum work during the school year to revise the AP Psych, AP Gov, 11th Gr USH, and 12th Grade Gov Courses
324	Prof. ed. srvs. empl train.	\$4,000.00	APSI for AP Psych Course Redesign
580	Travel Expenses	\$2,000.00	Mileage and other travel related expenses related to APSI for AP Psych
581	Travel-prof. Development	\$0.00	
610	General supplies	\$0.00	
640	Books & periodicals	\$40,000.00	Updated AP Gov Books
650	Supplies & fees- tech rel	\$0.00	
Total Amount		\$74,800.00	
Grand Total		\$339,800.00	

**BOARD OF SCHOOL DIRECTORS OF THE
WEST CHESTER AREA SCHOOL DISTRICT**

RESOLUTION

January 23, 2023

WHEREAS, Section 15-1502(a) of the Public School Code of 1949 provides:

“Except as provided in Subsection (c), no school shall be kept open on any Saturday for the purpose of ordinary instruction, except when Monday is fixed by the Board of School Directors as the weekly holiday, or on Sunday, Memorial Day, Fourth of July, Christmas, Thanksgiving, the first of January, **and up to five (5) additional days designated as local holidays in the adopted school calendar by the Board of School Directors as official local school district holidays ...**”

WHEREAS, the Board of School Directors of the West Chester Area School District/Intermediate Unit (herein “Board”) has adopted a school calendar for the 2023-2024 school year (herein “Exhibit ‘A’”);

WHEREAS, it is the intention of this Resolution to designate five (5) additional days to be designated as local holidays in the Board’s adopted school calendar as official local school holidays.

NOW, THEREFORE, the Board hereby resolves as follows:

1. The following five (5) additional days will be designated as local holidays in the adopted school calendar by the Board for the 2023-2024 school year:

<u>Labor Day – September 4, 2023</u>
<u>Friday, November 24, 2023</u>
<u>Martin Luther King’s Birthday – January 15, 2024</u>
<u>President’s Holiday – February 19, 2024</u>
<u>Spring Break – March 29, 2024</u>

2. In all other respects, the adopted school calendar for the 2023-2024 school year shall remain as set forth in Exhibit “A.”

**BOARD OF SCHOOL DIRECTORS OF THE
WEST CHESTER AREA SCHOOL DISTRICT**

Attest: _____
Board Secretary

By: _____
Board President

CERTIFICATION

I, Linda Cherashore, hereby certify that I am the Secretary of the Board of School Directors of the West Chester Area School District, and the foregoing Resolution was duly adopted by the Board of School Directors at a duly advertised meeting held on _____, 2023, at which time a quorum was present, the Resolution being approved by a vote of ____ to ____ on the ____ day of _____, 2023.

By: _____
Board Secretary

2023-24 District Calendar

Board Approved
December 19, 2022

August 2023

S	M	T	W	R	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Days: Student 4/ Teacher 8

Total S-4, T-8

December 2023

S	M	T	W	R	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Days: Student 16/ Teacher 16

Total S-77, T-84

April 2024

S	M	T	W	R	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Days: Student 19/ Teacher 20

Total S-155, T-163

September 2023

S	M	T	W	R	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Days: Student 18/ Teacher 18

Total S-22, T-26

January 2024

S	M	T	W	R	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Days: Student 21/ Teacher 21

Total S-98, T-105

May 2024

S	M	T	W	R	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Days: Student 21/ Teacher 22

Total S-176, T-185

October 2023

S	M	T	W	R	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Days: Student 21/ Teacher 22

Total S-43, T-48

February 2024

S	M	T	W	R	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

Days: Student 20/ Teacher 20

Total S-118, T-125

June 2024

S	M	T	W	R	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Days: Student 9/ Teacher 9

Total S-185, T-194

November 2023

S	M	T	W	R	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Days: Student 18/ Teacher 20

Total S-61, T-68

March 2024

S	M	T	W	R	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Days: Student 18/ Teacher 18

Total S-136, T-143

- Teacher Inservice, schools closed
- Half-Day, PM Teacher Inservice
- Schools Closed
- First Day of School
- Last Day of School - Students & Staff
- End of Marking Period
- End of Trimesters
- Parent Conferences
- AM Teacher Conferences, PM schools closed

Students: 185, Teacher: 194, 3 Snow Days Built in

Date	Holiday	Date	Holiday	Date	Holiday
Sep 4	Labor Day	Dec 24	Christmas Eve	Mar 11	Ramadan
Sep 16	Rosh Hashana	Dec 25	Christmas Day	Mar 31	Easter
Sep 25	Yom Kippur	Dec 31	New Year's Eve	Apr 10	Eid Al Fitr
Nov 7	Election Day	Jan 1	New Year's Day	May 27	Memorial Day
Nov 12	Diwali	Jan 15	MLK Jr. Day	Jun 19	Juneteenth
Nov 23	Thanksgiving	Feb 19	President's Day		

PA Seal of Biliteracy

Presented to the WCASD School Board
Education Committee
January 2023



PASB Committee



Kristen Barnello
Asst. Director of
Sec Education



Rebecca Eberly
Asst. Director of
Elem Education



Kara Bailey
Supervisor of
Secondary ELA



Lindsay Anskis
World Language
District Dept Lead



Jen Gallagher
English Lang
Development

What is the PA Seal of Biliteracy (PASB)?



The Pennsylvania Seal of Biliteracy (PASB) is an award presented in recognition of students who have attained intermediate-high proficiency in English and one or more additional world languages upon high school graduation.

By establishing the PASB, the commonwealth encourages college and career readiness and engagement as a global citizen through the academic rigor of attaining proficiency in English and one or more world languages by high school graduation.

What is the Purpose of the PASB?



The purpose of Pennsylvania's Seal of Biliteracy is to:

- recognize the value of world language programs in Pennsylvania schools;
- affirm the value of cultural and linguistic diversity in our schools and communities;
- encourage family and community support for the development of home languages other than English, as well as the study of additional world languages and cultures;
- encourage all students to acquire proficiency in English and another world language;
- certify intermediate-high proficiency in English and another world language;
- provide employers with a method of identifying candidates with biliteracy skills;
- provide universities with a method to recognize biliterate students; and
- promote civic and global engagement.

What is the criteria to earn the PASB?



To earn the Pennsylvania Seal of Biliteracy, a student must:

1. Complete all requirements to earn a high school diploma;
2. Meet any one of the English Proficiency Criteria Options;
and
3. Meet any one of the World Language Proficiency Criteria Options.



Potentially Eligible Students

WCASD Home Languages Spoken (Top Ten, Oct. 2022)



Language	# of Students	Language	# of Students
Spanish	281	Russian	19
Hindi	29	Arabic	15
Tamil	26	Greek	15
Mandarin	24	Malayalam	13
Telugu	21	Vietnamese	9



AP World Language Enrollments, 2022-23SY

	French	German	Italian	Latin	Spanish
EHS	1	1	0	0	6
HHS	5	0	0	12	12
RHS	9	9	0	0	17
WC Cyber	0	--	--	--	24
TOTAL	15	10	0	12	59



Pre-AP Enrollments, 2022-23SY

	French	German	Italian	Latin	Spanish
EHS	20	13	8	0	50
HHS	5	17	13	11	70
RHS	9	17	15	0	60
WC Cyber	0	-	-	-	8
TOTAL	34	47	36	11	188



PASB Requirements

English Proficiency Criteria



Option 1	Score Proficient or Advanced on one of the ELA state assessments by 11th grade: <ul style="list-style-type: none">● Keystone Literature● PASA
Option 2	English learners have met all criteria for reclassification by October 1st of their graduating year.
Option 3	Achieve the following scores on one of these English assessments: <ul style="list-style-type: none">● 3 or higher on an Advanced (AP) American Literature exam● Proficient on the ACTFL Assessment of Performance toward Proficiency in Languages (AAPPL) or ESL.



AP Literature & Keystone Data (21-22SY)

Assessment	AP Literature	Keystone
# of Students Proficient or Advanced	57	871
# of Students	90	1047
% of Students Proficient or Advanced	63%	83%

ELD Reclassification



Year	2022	2021	2020	2019
# of Students Reclassified	43	59	43	46
Total # of ELs	509	466	489	491
% of Students Reclassified	8%	13%	9%	9%

World Language Proficiency Criteria



Option 1	Provide transcripts from a school in a country outside the US or Puerto Rico showing at least three years of instruction in the student's home language in grades 8 or beyond indicating an average of final grades equaling "B", 80%, or higher.
Option 2	Score equivalency of intermediate-high or higher on one of the modern world language assessments on the list of approved world language assessments.
Option 3	Score equivalency of intermediate-high or higher on a community-based world language assessment normed to the ACTFL proficiency level as approved by the school's or school entity's PASB committee.

World Language Assessments



Assessment	Languages Offered	Minimum Score	Cost*
AP Exams	French, German Italian, Latin, Spanish	4	\$96
AAPPL	Arabic, Chinese (Mandarin) , French, German, Korean, Portuguese, Russian, Spanish and ESL	Intermediate - High	\$20 for all 4 domains (SLRW)
OPI/WPT SOBL Bundle w AAPPL	Albanian, Amharic, Bengali/Bangla, Bosnian, Bulgarian, Cantonese, Cape Verdean, Croatian, Dari, Gujarati, Haitian Creole, Hebrew, Malayalam , Pashto, Polish, Swahili, Tamil , Tagalog, Turkish, Ukrainian, Urdu, Vietnamese , Yoruba	Intermediate - High	\$55 for all 4 domains (SLRW)

The PASB Award



Students who demonstrate proficiency and are awarded the Seal of Biliteracy will be recognized as follows:

- The Department of Teaching and Learning will send a letter to students congratulating them on earning the PASB.
- Students will receive a Certificate with the PASB seal at their school based awards ceremony.
- In the graduation program, students will have a designation on their transcripts indicating that they have earned the PASB.



Next Steps:



- Collaborate with Counselors, World Language, & ELD teachers to identify students who may be eligible for the PASB this year.
- Collaborative with the World Language Department to develop a plan to inform students of the PASB at the end of their World Language study.
- Determine which World Language Proficiency Exams will be used and develop testing protocols for administration.
- Begin awarding the PASB to eligible students in the Class of 2024.





2022-23
High School
Schedule Updates

January 2023



Big Picture

- Focus on scheduling priorities and shared commitments
- Multi-Year Rollout
 - Begin with smaller, achievable changes for 2022-23 school year
 - Plan for a new master schedule for 2024-25
 - Identify priorities and impacts - students, budgeting, facilities, professional learning, stakeholder input...

3 Main Scheduling Priorities for 2022-23

1. Provide daily enrichment and intervention opportunities for students.
2. Ensure that all students have time for lunch.
3. Ensure that all teachers have regular and embedded PLC time, allowing our teachers to collaborate on best practices in our classrooms.

2022-23 Schedule

What's the same:

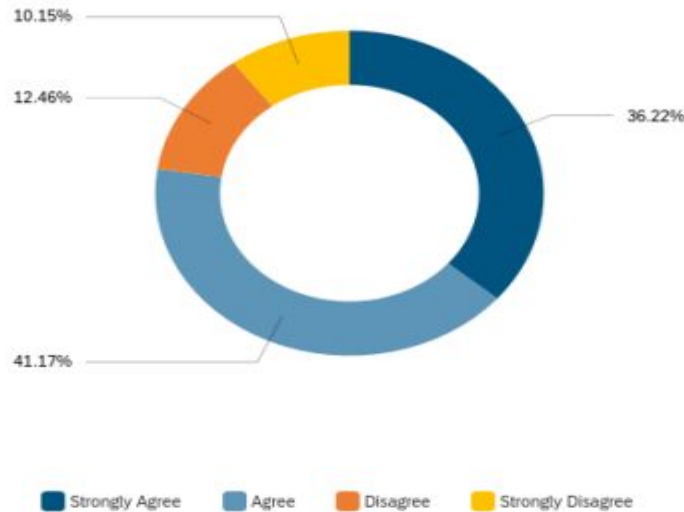
- Same start and end times
- 8 Instructional Periods
- 5 Day Rotation
- 4 lunch periods

What's changed:

- No Homeroom
- 42-Minute Periods
- Daily Enrichment /
Intervention Opportunities
- Adjusted Arrival Time to TCHS

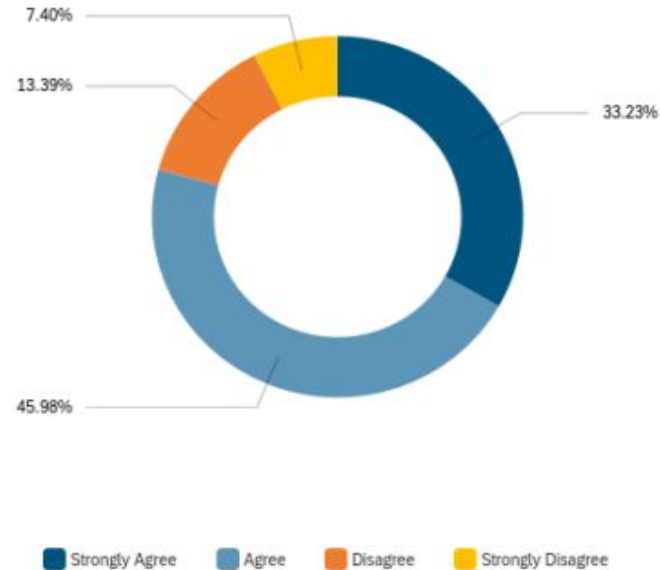
Overall - Student Survey Response

20. Overall, I think the Lunch and Learn Period (Viking, Warrior, Golden Knight Block) is valuable:



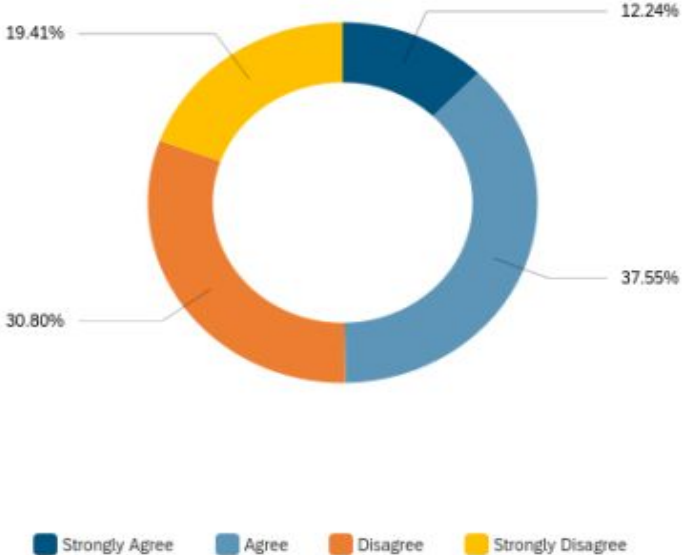
Overall - Family Survey Response

20. Overall, I think the Lunch and Learn Period (Viking, Warrior, Golden Knight Block) is valuable for my child.



Overall - Teacher Survey Response

High School Staff: Overall, I feel that the new high school schedule (Lunch & Learn period) is valuable for students and staff.

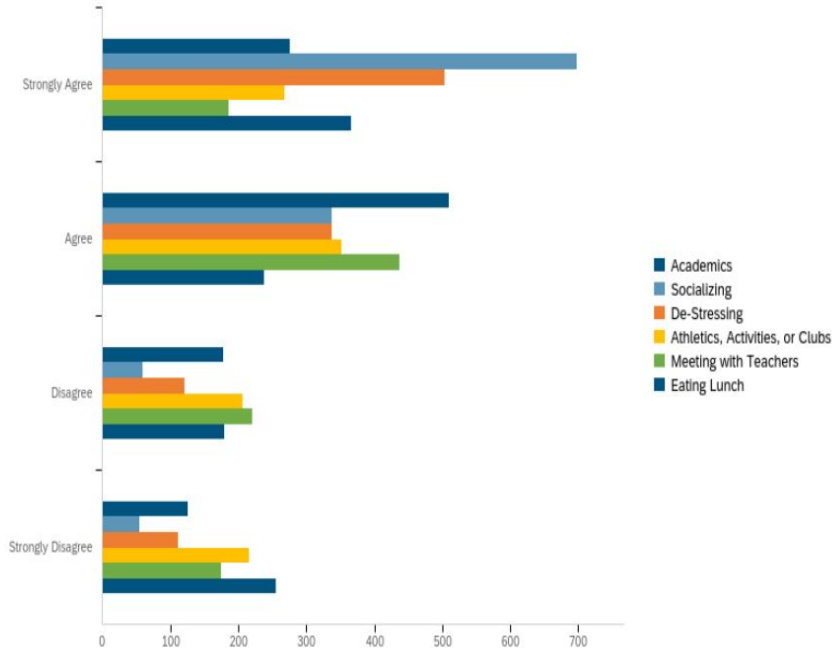


Priority Check - Survey Responses

- Provide daily enrichment and intervention opportunities for students.
- Ensure that all students have time for lunch.

Student Responses on Use of Lunch & Learn

19. I use my Lunch and Learn Period (Viking, Warrior, or Golden Knight Block) for:



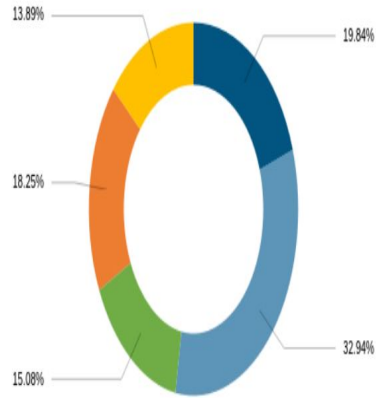
Question	Strongly Agree	Agree	Disagree	Strongly Disagree	Total
Academics	25.28% 275	46.88% 510	16.36% 178	11.49% 125	1088
Socializing	60.70% 698	29.30% 337	5.22% 60	4.78% 55	1150
De-Stressing	46.88% 503	31.50% 338	11.28% 121	10.34% 111	1073
Athletics, Activities, or Clubs	25.72% 268	33.69% 351	19.87% 207	20.73% 216	1042
Meeting with Teachers	18.27% 186	42.93% 437	21.71% 221	17.09% 174	1018
Eating Lunch	35.26% 366	22.93% 238	17.24% 179	24.57% 255	1038

Priority Check - Survey Responses

- Ensure that all teachers have regular and embedded PLC time, allowing teachers to collaborate on best practices in our classrooms.

Priority Check - Teacher Survey Responses

5. The Lunch and Learn Period has allowed me to collaborate more effectively with my Professional Learning Community (PLC) than in previous years.

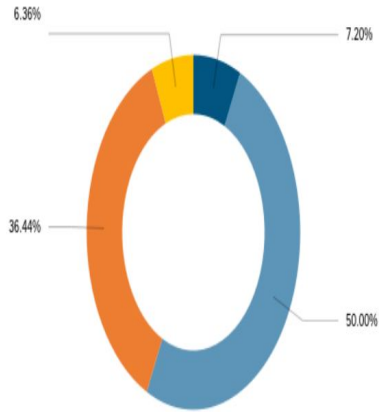


Strongly Agree Agree N/A Disagree Strongly Disagree

Answer	%	Count
Strongly Agree	19.84%	50
Agree	32.94%	83
N/A	15.08%	38
Disagree	18.25%	46
Strongly Disagree	13.89%	35
Total	100%	252

Priority Check - Teacher Survey Responses

12. My classroom environment/climate is better than it has been in previous years.



Strongly Agree Agree Disagree Strongly Disagree

Answer	%	Count
Strongly Agree	7.20%	17
Agree	50.00%	118
Disagree	36.44%	86
Strongly Disagree	6.36%	15
Total	100%	236

Continuous Improvement

- Continued work on access - scheduling and available offerings for students during Lunch & Learn
- Structure and expectations
- Junior/Senior Privilege for open campus
- Increased time for collaboration for students and teachers

Next Steps for 2024-25 Schedule

- Continued work with HS Scheduling Committee
- Present draft schedules, gather feedback on benefits and challenges to stakeholders
- Survey on 2024-25 proposed schedules
- Present draft 2024-25 schedule this spring

Thanks to Our Scheduling Committee Members

Thank
You

A hand-drawn graphic featuring the words "Thank You" in a cursive, handwritten font. The text is centered and surrounded by several short, radiating lines of varying lengths, creating a sunburst or starburst effect. The entire graphic is rendered in black on a white background.



**WEST CHESTER AREA SCHOOL DISTRICT
Education Committee**

To: Board of School Directors
From: Sara M. Missett, Ed.D
Kalia Reynolds, Ed.D
Michael Wagman
Cc: Robert Sokolowski, Ed.D
Date: January 5, 2023
Re: Consent Agenda Items for January 23, 2023 Board Approval

Consent agenda items are action items that are routine, high consensus, or policies the board has 1st reading approved with no changes for the 2nd reading. These usually do not require discussion by the Board. If any Board member wishes to discuss any item below, please request that it be placed on the regular agenda as a non-consent item.

Unless we hear otherwise, the following will appear under the Education Committee as consent item(s) for the January 23, 2023, School Board agenda:

Approval of the following Study/Excursion trip(s):

- Rustin High School 10th - 12th grade Orchestra – Conestoga High School, PA 01/26/2023 – 01/28/2023
- East High School Science Olympiad – Pennsylvania State University, University Campus, PA 01/13/2023 – 01/14/2023
- Henderson High School Mock Trial – University of Pittsburgh 01/06/2023 – 01/08/2023
- East High School French rising 10th, 11th and 12th grade – France 06/21/2024 – 06/29/2024
- Rustin High School 10th - 12th Music Department – Atglen, PA 1/12/2023 – 1/14/2023
- East High School 10th - 12th Choir – Octorara, PA 01/12/2023 – 01/14/2023

Approval to establish the following Student Activity Account(s):

- Henderson HS – Class of 1972 Scholarship

If after reviewing this information you have any questions, please feel free to contact Kalia Reynolds: kreynolds@wcasd.net or 484.266.1016.

WEST CHESTER AREA SCHOOL DISTRICT

APPROVED: August 1, 2015
REVISED: October 13, 2022

121AG1 Application for Approval of Study, Excursion, and Extracurricular Trips and Approval of Bus Transportation

<input checked="" type="checkbox"/> New Trip Request		<input type="checkbox"/> Trip Revision Request		<input type="checkbox"/> Trip Cancellation Request		
School: <u>Rustin HS</u>			Grade/Subject/Club: <u>10th-12th Gr. Orchestra</u>			
Teacher(s) in Charge: <u>Liz Shafman</u>						
Destination: <u>Conestoga HS ²³ ²³</u>						
Trip Day(s)/Date(s): <u>1/26/22-1/28/22</u>			Competition: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
~ Overnight Trip: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<input checked="" type="checkbox"/> In State <input type="checkbox"/> Out of State <input type="checkbox"/> Out of Country		Name Tour Company: _____		
Special Instructions (rain date, etc.): _____						
How is it related to curriculum: <u>Students will be performing in the District 12 Orchestra Festival.</u>						
Objectives of the proposed trip: <u>Students will be rehearsing and performing in the District 12 Orchestra Festival.</u>						
Number of Pupils: <u>6</u>		Total Passengers: <u>6</u>		Per Pupil Cost: <u>190.00</u>		
Adult Chaperone to Student Ratio: <u>1 / 7</u>		% of Eligible Students Going: <u>100.00%</u>				
Names of Teacher/Staff Chaperones: <u>Liz Shafman</u>						
~ Other Adult Chaperones: _____						
Nurses required on this trip:		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (refer to 121AG6)				
Estimated Cost						
	# Staff	# Days	Cost/Day	Total Cost	%	Budget Code/Account/Project
Substitute(s) Needed:	<u>0</u>	<u>0</u>	<u>202.13</u>	<u>0.00</u>		<u>N/A</u>
Agency Nurses Needed:	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>		<u>NA</u>
Name of Staff Member Driving Students: <u>PARENTS PROVIDING TRANSPORTATION</u>						
Mileage/Tolls: (if applicable) _____						
Hotel/Food/Airfare: (if applicable) _____						
Registration/Entrance Fee: (if applicable) <u>1,140.00</u> <u>1-3200-000-20-16-966-810</u>						
Other Costs: _____						
<input type="checkbox"/> Walking		<input checked="" type="checkbox"/> Parent Provided Transportation		<input type="checkbox"/> Public Transportation		
<input type="checkbox"/> Bus		<input type="checkbox"/> Van/Car Rental		<input type="checkbox"/> Coach		
	# Vehicles	# Days	Cost/Vehicle	Total Cost	%	Budget Code/Account/Project
Buses/Rentals/Coaches	<u>0</u>			<u>0.00</u>		
~ Rental Company/Carrier: _____						
Students Leaving From: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm						
Students Returning To: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm						
~ Request Drop off/Pick up (only if using Krapf): <input type="checkbox"/> Yes <input type="checkbox"/> No						
Drop at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm						
Pick up at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm						
What are the planned activities to assist students who require financial assistance: _____						
Additional Information (bus w/lift, star seat, ski boxes, special instructions) _____						
Total Cost of Trip: \$ <u>1,140.00</u>		Pupil Cost: \$ <u>1,140.00</u>		Other Funded: <u>N/A</u>		Total Cost to the District: \$ <u>1,140.00</u>
Requested By: <u>Liz Shafman</u>		Signature: <u>[Signature]</u>		Date: <u>12/6/22</u>		
Approval						
Principal		Approved <u>[Signature]</u>		Date: <u>12/6/22</u>		
Supervisor		Approved <u>[Signature]</u>		Date: <u>12/12/22</u>		
Director of: <input type="checkbox"/> Elementary <input checked="" type="checkbox"/> Secondary <input type="checkbox"/> Pupil Services		Approved <u>[Signature]</u>		Date: <u>12/16/22</u>		
Transportation:		Contractor: _____		Date: _____		
Schedule Dates: _____		Additional Costs: _____				
Krapf Costs: _____		_____				
Spellman Office Only:		Overnight Trip will appear on the		<u>JAN 13, 2023</u> Board Consent Agenda.		

WEST CHESTER AREA SCHOOL DISTRICT

No. 121AG1

APPROVED: August 1, 2015

REVISED: October 13, 2022

121AG1 Application for Approval of Study, Excursion, and Extracurricular Trips and Approval of Bus Transportation

<input checked="" type="checkbox"/> New Trip Request		<input type="checkbox"/> Trip Revision Request		<input type="checkbox"/> Trip Cancellation Request		
School: <u>East High School</u>		Grade/Subject/Club: <u>Science Olympiad</u>				
Teacher(s) in Charge: <u>Ruth Henderson and Tom Densmore</u>						
Destination: <u>The Pennsylvania State University, University Park Campus, Pennsylvania 16802</u>						
Trip Day(s)/Date(s): <u>Fri 1/13 to Sat 1/14</u>		Competition <input type="checkbox"/> Yes <input type="checkbox"/> No				
~ Overnight Trip: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<input checked="" type="checkbox"/> In State <input type="checkbox"/> Out of State		<input type="checkbox"/> Out of Country		
Name Tour Company: _____						
Special Instructions (rain date, etc.): _____						
How is it related to curriculum: <u>Invitational Competition for Science Olympiad provide applications of science concepts encompassing biology, chemistry, physics and earth/space science.</u>						
Objectives of the proposed trip: <u>The objective is to demonstrate critical thinking, problem solving, collaboration and communication skills to compete in a science competition.</u>						
Number of Pupils: <u>12</u>		Total Passengers: <u>14</u>		Per Pupil Cost: <u>65.00</u>		
Adult Chaperone to Student Ratio: <u>1 / 7</u>		% of Eligible Students Going: <u>82.00%</u>				
Names of Teacher/Staff Chaperones: <u>Tom Densmore, Ruth Henderson</u>						
~ Other Adult Chaperones: _____						
Nurses required on this trip: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (refer to 121AG6)						
Estimated Cost						
	# Staff	# Days	Cost/Day	Total Cost	%	Budget Code/Account/Project
Substitute(s) Needed:	<u>2</u>	<u>0</u>	<u>202.13</u>	<u>0.00</u>		<u>1-1110-000-2040-222-315</u>
Agency Nurses Needed:	<u>0</u>		<u>0.00</u>	<u>0.00</u>		
Name of Staff Member Driving Students: <u>N/A</u>						
Mileage/Tolls: (if applicable) _____						
Hotel/Food/Airfare: (if applicable)				<u>700.00</u>		<u>1-3200-000-20-31-222-580</u>
Registration/Entrance Fee: (if applicable)				<u>80.00</u>		<u>1-3200-000-20-31-222-580</u>
Other Costs: _____						
<input type="checkbox"/> Walking <input type="checkbox"/> Parent Provided Transportation <input type="checkbox"/> Public Transportation <input type="checkbox"/> Bus <input type="checkbox"/> Van/Car Rental <input type="checkbox"/> Coach						
	# Vehicles	# Days	Cost/Vehicle	Total Cost	%	Budget Code/Account/Project
Buses/Rentals/Coaches				<u>0.00</u>		
~ Rental Company/Carrier: <u>transportation provided by Rustin HS</u>						
Students Leaving From: <u>East HS - tennis court lot</u>		at <u>11:00</u>		<input checked="" type="checkbox"/> am <input type="checkbox"/> pm		
Students Returning To: <u>Rustin HS</u>		at <u>10:30</u>		<input type="checkbox"/> am <input checked="" type="checkbox"/> pm		
~ Request Drop off/Pick up (only if using Krapf): <input type="checkbox"/> Yes <input type="checkbox"/> No Drop at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm						
Pick up at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm						
What are the planned activities to assist students who require financial assistance: _____						
Additional Information (bus w/lift, star seat, ski boxes, special instructions) _____						
Total Cost of Trip: \$ <u>780.00</u>		Pupil Cost: \$ <u>780.00</u>		Other Funded: \$ <u>-</u> Total Cost to the District: \$ <u>-</u>		
Requested By: <u>Ruth Henderson</u>		Signature: <u>Ruth Henderson</u>		Date: <u>12/3/22</u>		
Approval						
Principal		Approved <u>[Signature]</u>		Date: <u>12-9-22</u>		
Supervisor		Approved _____		Date: _____		
Director of: <input type="checkbox"/> Elementary <input checked="" type="checkbox"/> Secondary <input type="checkbox"/> Pupil Services		Approved <u>[Signature]</u>		Date: <u>12/16/22</u>		
Transportation:		_____		Date: _____		
Schedule Dates: _____		Contractor: _____				

JAN. 13, 2023

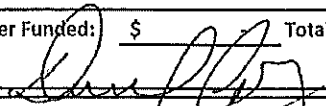
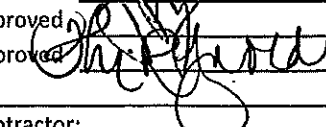
FINALIZED HM

WEST CHESTER AREA SCHOOL DISTRICT

No. 121AG1

APPROVED: August 1, 2015
REVISED: October 13, 2022

121AG1 Application for Approval of Study, Excursion, and Extracurricular Trips and Approval of Bus Transportation

Proposal		<input checked="" type="checkbox"/> New Trip Request		<input type="checkbox"/> Trip Revision Request		<input type="checkbox"/> Trip Cancellation Request	
School: <u>Henderson High School</u>				Grade/Subject/Club: <u>Mock Trial</u>			
Teacher(s) in Charge: <u>Daniel Coley</u>							
Destination: <u>University of Pittsburgh</u>							
Trip Day(s)/Date(s): <u>01/06/23- 01/08/23</u>		Competition		<input checked="" type="checkbox"/> Yes		<input type="checkbox"/> No	
~ Overnight Trip: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<input checked="" type="checkbox"/> In State <input type="checkbox"/> Out of State <input type="checkbox"/> Out of Country		Name Tour Company: _____			
Special Instructions (rain date, etc.): <u>N/A</u>							
How is it related to curriculum: <u>U of Pitt Cathedral Classic helps students better understand upcoming case.</u>							
Objectives of the proposed trip: <u>Excel at Mock Trial</u>							
Number of Pupils: <u>12</u>		Total Passengers: <u>14</u>		Per Pupil Cost: <u>316.06</u>			
Adult Chaperone to Student Ratio: <u>2 / 12</u>				~ % of Eligible Students Going: <u>100.00%</u>			
Names of Teacher/Staff Chaperones: <u>Daniel Coley/ Mary Sweeney</u>							
~ Other Adult Chaperones: _____							
Nurses required on this trip: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (refer to 121AG6)							
Estimated Cost							
	# Staff	# Days	Cost/Day	Total Cost	%	Budget Code/Account/Project	
Substitute(s) Needed:	<u>0</u>	<u>0</u>	<u>202.13</u>	<u>0.00</u>			
Agency Nurses Needed:	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>			
Name of Staff Member Driving Students: <u>Daniel Coley</u>							
Mileage/Tolls: (if applicable)				<u>560/ \$63</u>		<u>50-000-221 016-221</u>	
Hotel/Food/Airfare: (if applicable)				<u>2,038.32</u>		<u>50-000-221 016-221</u>	
Registration/Entrance Fee: (if applicable)				<u>200.00</u>		<u>50-000-221 016-221</u>	
Other Costs: <u>Parking</u>				<u>60.00</u>			
<input type="checkbox"/> Walking <input type="checkbox"/> Parent Provided Transportation <input type="checkbox"/> Public Transportation <input type="checkbox"/> Bus <input checked="" type="checkbox"/> Van/Car Rental <input type="checkbox"/> Coach							
	# Vehicles	# Days	Cost/Vehicle	Total Cost	%	Budget Code/Account/Project	
Buses/Rentals/Coaches	<u>2</u>	<u>3</u>	<u>129.99</u>	<u>779.94</u>		<u>50-000-221 016-221</u>	
~ Rental Company/Carrier: <u>Enterprise Rental West Chester PA</u>							
Students Leaving From: <u>Henderson High School</u>		at <u>2:30</u>		<input type="checkbox"/> am <input checked="" type="checkbox"/> pm			
Students Returning To: <u>Henderson High School</u>		at <u>3:30</u>		<input type="checkbox"/> am <input checked="" type="checkbox"/> pm			
~ Request Drop off/Pick up (only if using Krapf): <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No							
Drop at: _____ at _____				<input type="checkbox"/> am <input type="checkbox"/> pm			
Pick up at: _____ at _____				<input type="checkbox"/> am <input type="checkbox"/> pm			
What are the planned activities to assist students who require financial assistance: <u>N/A</u>							
Additional Information (bus w/lift, star seat, ski boxes, special instructions) <u>N/A</u>							
Total Cost of Trip: \$ <u>3,792.72</u>		Pupil Cost: \$ <u>3,792.72</u>		Other Funded: \$ _____		Total Cost to the District: \$ _____	
Requested By: <u>Daniel Coley</u>		Signature: 		Date: <u>12/13/2022</u>			
Approval							
Principal		Approved _____		Date: <u>12/14/22</u>			
Supervisor		Approved _____		Date: _____			
Director of: <input type="checkbox"/> Elementary <input checked="" type="checkbox"/> Secondary <input type="checkbox"/> Pupil Services		Approved 		Date: <u>12/20/22</u>			
Transportation: _____		Contractor: _____		Date: _____			
Schedule Dates: _____		Additional Costs: _____					
Krapf Costs: _____							
Spellman Office Only: <u>Overnight Trip will appear on the _____ Board Consent Agenda.</u>							

WEST CHESTER AREA SCHOOL DISTRICT

No. 121AG1

APPROVED: August 1, 2015

REVISED: October 13, 2022

121AG1 Application for Approval of Study, Excursion, and Extracurricular Trips and Approval of Bus Transportation

<input checked="" type="checkbox"/> New Trip Request		<input type="checkbox"/> Trip Revision Request		<input type="checkbox"/> Trip Cancellation Request		
School: <u>West Chester East High School</u>			Grade/Subject/Club: <u>French rising 10,11th and 12th</u>			
Teacher(s) in Charge: <u>Margaret Page</u>						
Destination: <u>France</u>						
Trip Day(s)/Date(s): <u>06/21/2024-06/29/2024</u>			Competition <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
~ Overnight Trip: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> In State <input type="checkbox"/> Out of State <input checked="" type="checkbox"/> Out of Country			Name Tour Company: <u>ACIS</u>			
Special Instructions (rain date, etc.): _____						
How is it related to curriculum: <u>Students will have the opportunity to use the French language in a variety of settings</u>						
Objectives of the proposed trip: <u>Students will observe the practices and perspectives of the French Culture</u>						
Number of Pupils: <u>up to 30</u>		Total Passengers: <u>up to 34</u>		Per Pupil Cost: <u>4,700.00</u>		
Adult Chaperone to Student Ratio: <u>1 / 7</u>		% of Eligible Students Going: _____				
Names of Teacher/Staff Chaperones: <u>Margaret Page</u>						
~ Other Adult Chaperones: <u>a nure and other chaperones as needed according to numbers</u>						
Nurses required on this trip: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (refer to 121AG6)						
Estimated Cost						
	# Staff	# Days	Cost/Day	Total Cost	%	Budget Code/Account/Project
Substitute(s) Needed:	_____	_____	202.13	0.00	_____	N/A
Agency Nurses Needed:	_____	_____	0.00	0.00	_____	N/A
Name of Staff Member Driving Students: <u>N/A</u>						
Mileage/Tolls: (if applicable) _____ N/A						
Hotel/Food/Airfare: (if applicable) _____ N/A						
Registration/Entrance Fee: (if applicable) _____ N/A						
Other Costs: _____ N/A						
<input type="checkbox"/> Walking <input type="checkbox"/> Parent Provided Transportation <input type="checkbox"/> Public Transportation <input type="checkbox"/> Bus <input type="checkbox"/> Van/Car Rental <input type="checkbox"/> Coach						
	# Vehicles	# Days	Cost/Vehicle	Total Cost	%	Budget Code/Account/Project
Buses/Rentals/Coaches	_____	_____	_____	0.00	_____	N/A
~ Rental Company/Carrier: _____						
Students Leaving From: <u>PHL airport</u> at <u>TBD</u> <input type="checkbox"/> am <input checked="" type="checkbox"/> pm						
Students Returning To: <u>PHL airport</u> at <u>TBD</u> <input type="checkbox"/> am <input checked="" type="checkbox"/> pm						
~ Request Drop off/Pick up (only if using Krapf): <input type="checkbox"/> Yes <input type="checkbox"/> No Drop at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm						
Pick up at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm						
What are the planned activities to assist students who require financial assistance: <u>Students will decide on various fundraising activities</u>						
Additional Information (bus w/lift, star seat, ski boxes, special instructions)						
Total Cost of Trip: \$ <u>4,700.00</u> Pupil Cost: \$ <u>4,700.00</u> Other Funded: \$ <u>-</u> Total Cost to the District: <u>N/A</u>						
Requested By: <u>Margaret Page</u>		Signature: <u>Margaret Page</u>		Date: <u>11/18/2022</u>		
Approval						
Principal		Approved <u>[Signature]</u>		Date: <u>12-21-22</u>		
Supervisor		Approved <u>[Signature]</u>		Date: _____		
Director of: <input type="checkbox"/> Elementary <input checked="" type="checkbox"/> Secondary <input type="checkbox"/> Pupil Services		Approved <u>[Signature]</u>		Date: <u>12/21/22</u>		
Transportation: _____		Contractor: _____		Date: _____		
Schedule Dates: _____						

WEST CHESTER AREA
SCHOOL DISTRICT

No. 121AG1

APPROVED: August 1, 2015
REVISED: October 13, 2022

121AG1 Application for Approval of Study, Excursion, and
Extracurricular Trips and Approval of Bus Transportation

*Scanned
to KR 12/20*

Proposal <input checked="" type="checkbox"/> New Trip Request		<input type="checkbox"/> Trip Revision Request		<input type="checkbox"/> Trip Cancellation Request		
School: <u>Rustin High School</u>		Grade/Subject/Club: <u>10-12/Music</u>				
Teacher(s) in Charge: <u>Ann Ellis</u>						
Destination: <u>PMEA District 12 Choral Festival, Octorara Sr. High School, 228 Highland Rd., Atglen, PA. 19310</u>						
Trip Day(s)/Date(s): <u>Thu - Sat/1.12.2023 - 1.14.2023</u>		Competition <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No				
~ Overnight Trip: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<input checked="" type="checkbox"/> In State <input type="checkbox"/> Out of State <input type="checkbox"/> Out of Country		Name Tour Company: <u>n/a</u>		
Special Instructions (rain date, etc.): <u>we will adhere to the policies of the Octorara Area School District</u>						
How is it related to curriculum: <u>This is a PMEA 12 District-wide music festival held each year to further student's music education in choral music.</u>						
Objectives of the proposed trip: <u>To rehearse and perform advanced choral literature and perform in concert on Sat, 1.14.2023</u>						
Number of Pupils: <u>8</u>		Total Passengers: <u>9</u>		Per Pupil Cost: <u>0.00</u>		
Adult Chaperone to Student Ratio: <u>1 / 8</u>		% of Eligible Students Going: <u>100.00%</u>				
Names of Teacher/Staff Chaperones: <u>Ann Ellis</u>						
~ Other Adult Chaperones: <u>n/a</u>						
Nurses required on this trip: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (refer to 121AG6)						
Estimated Cost						
	# Staff	# Days	Cost/Day	Total Cost	%	Budget Code/Account/Project
Substitute(s) Needed:	<u>0</u>		<u>202.13</u>	<u>0.00</u>		
Agency Nurses Needed:	<u>0</u>		<u>0.00</u>	<u>0.00</u>		
Name of Staff Member Driving Students: <u>parents will be driving students</u>						
Mileage/Tolls: (if applicable)				<u>n/a</u>		
Hotel/Food/Airfare: (if applicable)				<u>n/a</u>		
Registration/Entrance Fee: (if applicable)				<u>1,320.00</u>		
Other Costs:				<u>n/a</u>		
<input type="checkbox"/> Walking <input type="checkbox"/> Parent Provided Transportation <input type="checkbox"/> Public Transportation <input type="checkbox"/> Bus <input type="checkbox"/> Van/Car Rental <input type="checkbox"/> Coach						
	# Vehicles	# Days	Cost/Vehicle	Total Cost	%	Budget Code/Account/Project
Buses/Rentals/Coaches	<u>0</u>			<u>0.00</u>		
~ Rental Company/Carrier:						
Students Leaving From: _____ at _____ am _____ pm						
Students Returning To: _____ at _____ am _____ pm						
~ Request Drop off/Pick up (only if using Krapf): <input type="checkbox"/> Yes <input type="checkbox"/> No Drop at: _____ at _____ am _____ pm						
Pick up at: _____ at _____ am _____ pm						
What are the planned activities to assist students who require financial assistance: <u>n/a</u>						
Additional Information (bus w/lift, star seat, ski boxes, special instructions) <u>n/a</u>						
Total Cost of Trip: \$ <u>1,320.00</u>		Pupil Cost: \$ <u>-</u>		Other Funded: \$ <u>-</u>		Total Cost to the District: \$ <u>1,320.00</u>
Requested By: <u>Ann Ellis</u>		Signature: <u>Ann Ellis</u>		Date: <u>12/20/2023</u>		
Approval						
Principal		Approved <u>[Signature]</u>		Date: <u>12/20/22</u>		
Supervisor		Approved <u>[Signature]</u>		Date: <u>12/20/22</u>		
Director of: <input type="checkbox"/> Elementary <input checked="" type="checkbox"/> Secondary <input type="checkbox"/> Pupil Services		Approved <u>[Signature]</u>		Date: <u>12/20/22</u>		
Transportation:		Contractor:		Date:		
Schedule Dates:		Additional Costs:				
Krapf Costs:						
Spellman Office Only: Overnight Trip will appear on the <u>JAN. 13, 2023</u> Board Consent Agenda.						

WEST CHESTER AREA
SCHOOL DISTRICT

*Scanned
KR 12/20 to*

No. 121AG1

APPROVED: August 1, 2015
REVISED: December 14, 2017

121AG1 Application for Approval of Study, Excursion, and
Extracurricular Trips and Approval of Bus Transportation

Proposal: <input checked="" type="checkbox"/> New Trip Request <input type="checkbox"/> Trip Revision Request <input type="checkbox"/> Trip Cancellation Request																						
School: <u>East High School</u>	Grade/Subject/Club: <u>10-12 Choir</u>																					
Teacher(s) in Charge: <u>Kendra Werner</u>																						
Destination: <u>PMEA District 12 Choral Festival @ Octorara High School</u>																						
Trip Day(s)/Date(s): <u>T Thursday, January 12 - Saturday, January 14, 2023</u>	Competition: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No																					
Overnight Trip: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> In State <input type="checkbox"/> Out of State <input type="checkbox"/> Out of Country	Name Tour Company: _____																					
Special Instructions (rain date, etc.): _____																						
How is it related to curriculum: <u>PMEA festival are an extension of the high school music curriculum providing enrichment opportunities to high school musicians</u>																						
Objectives of the proposed trip: <u>To rehearse and prepare a concert featuring 160 singers from Chester and Delaware counties.</u>																						
Number of Pupils: <u>2</u>	Total Passengers: <u>3</u> Per Pupil Cost: _____																					
Adult Chaperone to Student Ratio: <u>1 / 2</u>	% of Eligible Students Going: <u>100.00%</u>																					
Names of Teacher/Staff Chaperones: <u>Kendra Werner</u>																						
Other Adult Chaperones: _____																						
Nurses required on this trip: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (refer to 121AG6)																						
Estimated Cost:																						
	<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th>Substitute(s) Needed:</th> <th># Staff</th> <th># Days</th> <th>Cost/Day</th> <th>Total Cost</th> <th>%</th> <th>Budget Code/Account/Project</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td>0.00</td> <td></td> <td></td> </tr> <tr> <td>Agency Nurses Needed:</td> <td></td> <td></td> <td>0.00</td> <td>0.00</td> <td></td> <td></td> </tr> </tbody> </table>	Substitute(s) Needed:	# Staff	# Days	Cost/Day	Total Cost	%	Budget Code/Account/Project					0.00			Agency Nurses Needed:			0.00	0.00		
Substitute(s) Needed:	# Staff	# Days	Cost/Day	Total Cost	%	Budget Code/Account/Project																
				0.00																		
Agency Nurses Needed:			0.00	0.00																		
Name of Staff Member Driving Students: <u>Kendra Werner</u>																						
Mileage/Tolls: (if applicable) _____																						
Hotel/Food/Airfare: (if applicable) _____																						
Registration/Entrance Fee: (if applicable) _____	330.00																					
Other Costs: _____	1-3200-000-20-16-966-810																					
<input type="checkbox"/> Walking <input type="checkbox"/> Parent Provided Transportation <input type="checkbox"/> Public Transportation <input type="checkbox"/> Bus <input type="checkbox"/> Van/Car Rental <input type="checkbox"/> Coach																						
	<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th>Buses/Rentals/Coaches</th> <th># Vehicles</th> <th># Days</th> <th>Cost/Vehicle</th> <th>Total Cost</th> <th>%</th> <th>Budget Code/Account/Project</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td>0.00</td> <td></td> <td></td> </tr> </tbody> </table>	Buses/Rentals/Coaches	# Vehicles	# Days	Cost/Vehicle	Total Cost	%	Budget Code/Account/Project					0.00									
Buses/Rentals/Coaches	# Vehicles	# Days	Cost/Vehicle	Total Cost	%	Budget Code/Account/Project																
				0.00																		
Rental Company/Carrier: _____																						
Students Leaving From: <u>East High School</u>	at <u>3:00</u> <input type="checkbox"/> am <input checked="" type="checkbox"/> pm																					
Students Returning To: _____	at _____ <input type="checkbox"/> am <input type="checkbox"/> pm																					
Request Drop off/Pick up (only if using Krapf): <input type="checkbox"/> Yes <input type="checkbox"/> No																						
Drop at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm																						
Pick up at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm																						
What are the planned activities to assist students who require financial assistance: _____																						
Additional Information (bus w/lift, star seat, ski boxes, special instructions) _____																						
Total Cost of Trip: \$ <u>330.00</u>	Pupil Cost: \$ <u>-</u> Other Funded: \$ <u>-</u> Total Cost to the District: \$ <u>330.00</u>																					
Requested By: <u>Kendra L. Werner</u>	Signature: <u>[Signature]</u> Date: <u>12/20/2022</u>																					
Approval:																						
Principal Approved: <u>[Signature]</u>	Date: <u>12-20-22</u>																					
Supervisor Approved: <u>[Signature]</u>	Date: <u>12/20/22</u>																					
Director of: <input type="checkbox"/> Elementary <input checked="" type="checkbox"/> Secondary <input type="checkbox"/> Pupil Services	Approved: <u>[Signature]</u> Date: <u>12/20/22</u>																					
Transportation: _____	Date: <u>12/20/22</u>																					
Schedule Dates: _____	Contractor: _____																					
Krapf Costs: _____	Additional Costs: _____																					
Spellman Office Only: <u>Overnight Trip will appear on the</u>	<u>JAN 23, 2023</u> Board Consent Agenda.																					



WEST CHESTER AREA SCHOOL DISTRICT
APPLICATION TO ESTABLISH ACCOUNT

Submit 3 copies to the Director of Secondary Education for submission to the Board.

Date: 12/16/2022

Building: Henderson High School

Name of Account: Class of 1972 Scholarship

Check appropriate box:

[] Student Activity Account (Fund 50)

[x] Trust Account (Fund 51)

State the purpose for which this account is intended:

Annual Senior Scholarship award to be given to a student who has displayed academic excellence at Henderson High School. Recipient chosen by Principals Scholarship Committee.

List Source(s) of revenue:

Contributions from the Class of 1972 alumni. Single check to be issued.

List types of expenses to be incurred:

Future scholarships awarded annually.

How long do you plan to keep this account active: Until depletion of funds (approx. 6 years)

Student Officer's Signature

N/A
Student Officer's Name Printed

Faculty Sponsor's Signature

N/A
Faculty Sponsor's Name Printed

Principal's Signature

Signature of Director of Secondary Education

BOARD OF EDUCATION ACTION

This request was: [] APPROVED

[] DISAPPROVED

by the Board of Education at their meeting held on : Meeting Date

Reason for disapproval or qualifications of approval, if applicable, were as follows:

Board Secretary's Signature

Date